

Regular Meeting of the
Board of TFD Fire Commissioners

DRAFT -- Meeting Minutes – April 8, 2015
Thompsonville Fire Station, truck floor, 11 Pearl Street, Enfield, CT

1. Call To Order: by Sec/Treasurer Commissioner Gaskell at 7:11 pm.

2. Roll Call: present was Chairperson Comm. Reidy, Comm. Stone, Comm. Magistri, and Comm.. Gaskell. Absent was Comm. Gillespie.

3. Anticipated Executive Session: a)Personnel Issues, b)Pending Claims and Litigation: CGS 7-433c Heart and Hypertension Claims c) Discussion of Pending Claims and Litigation.

MOTION *to move into Executive Session.* Made by Comm. Reidy, seconded by Comm. Gaskell. Roll Call- Motion passes 4-0.

Into Executive Session at 7:12 pm was Comm. Reidy, Comm. Gaskell, Comm. Magistri, and Comm. Stone.

4. Possible action regarding Executive Session.

Returned from Executive Session at 7:27 pm. No Action Taken

5. Public Communications: 10 Minutes Q & A.

Steve Cogtella, 2 South River St. asked the Commissioner's if they reached out to Comm. Gillespie regarding the times he would be able to attend these meetings.

Comm. Reidy said she did reach out to him but never received a reply.

Steve Cogtella asked, as a follow up, that the Commissioners consider removing him from the Board since he is not fulfilling his responsibilities as a Fire Commissioner. He does not deserve to remain in this position.

Comm. Reidy said there is no recall and there is no legal way they can take this position away from him. The Connecticut Statutes does not allow for the removal of elected people.

Jeff Cross, 1116 Enfield Street understands that by law he cannot be removed from his position but asks the Commissioners to censor him so that this is a permanent stain on his record. He does not deserve, or is worthy to have the title as Commissioner of the TFD.

David Pacheco, along with Dennis Ross of Pacheco Architects wanted to clarify some misconceptions regarding what might or what might not have been in the contract, what was in the building and what was not in the building. He just recently e-mailed the Commissioners with this information.

Comm Stone said they had just received this e-mail before the meeting and really did not have time to review it thoroughly. He did compliment Pacheco and Ross for working with the Commissioners as the Commissioners had been trying to work within a budget that had been prepared before they came into office, and who knew nothing about building a new fire house.

Discussion was regarding the hard cost and the soft costs on the budget. Comm. Stone had no problem with what was listed as those items, nor did they have any problem working with Pacheco.. Their concerns were that the soft and other costs had not been budgeted properly.

Steve Cogtella, 2 South River St. asked if the Commissioners had a chance to look into the 1.7 million deficit in the Pension fund.

Cogetella also asked as to why we are not over in the new fire station now. Someone had to be responsible for the soft costs not being budgeted for. We are now paying upkeep for an uncompleted fire station and the old. Someone dropped the ball, either the Architects, the Engineers, or the Commission, or whoever; someone is responsible and his question is to why the wiring was not budgeted in.

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Erlene Provencher, 94 South River Street. Asked if the Commissioners can actually say, that because the Pension Plan was mismanaged during those years it was not properly contributed to is the reason why, today, we have to put in \$400,000 and the year after \$500,000. Not only for these years but also for the years after because it has not been funded properly for, am I correct in that?

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them explain to you and how it works and functions and not make it a Commissioner's thing. Explain where the shortfalls are, what and why it is needed. It is there, it is ours, it is built, and it is important that everyone understands what is there.

A date for this will be provided when known.

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Her second item is on the Fire Marshal's report. It shows the aid response by department but it doesn't show the response time for actual time by the TFD. It also shows a Utility inspection for Smith Family Farm and I believe this is in the Enfield Fire District. Why are we going to their district as I believe they have their own Fire Marshal?

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Comm. Stone raised a good point. If our District now charges a fee with our new ordinances should we also be charging this fee when responding to other Districts?

Chief Alaimo thought this was a question for Attorney Landolina however Comm. Stone thought this was a questions he should be raising to other Districts.

LaPlante followed up asking if other District Fire Marshals respond to a call in our District, shouldn't they be billing for us according to our fees?

Comm. Gaskell addressed Karen's question regarding the overtime. For the Fiscal year 13/14 the overtime was \$411,266. That was before the actual hires of the 8 firefighters. Some of the weeks that ran through this budget were \$10,000, \$11,000, \$13,000. On the 14/15, this cost was dramatically reduced due to the hire of the new firefighters.

Karen responded that the \$50,000 overtime shown on this year's budget is already over budget. Comm. Gaskell agreed. Based on historical data this line should have been budgeted for \$200,000. This is another issue the Commissioner's are working on. There is no mandatory overtime that is payable.

Jeff Cross, 1116 Enfield Street addressed the TFD Latter Truck mentioned at one of the previous meetings as needing repair to the hydraulic line. He was wondering if this was fixed.

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Comm. Reidy and Comm. Stone responded that this is already being looked into.

13. Approval of Minutes from March 11 regular meeting. March 18 special meeting, March 19 special meeting and March 25 special meeting.

MOTION *to approve minutes of the March 11 regular meeting, March 18 special meeting, March 19 special meeting, and March 25 special meeting.*

Made by Comm. Gaskell, seconded by Comm. Reidy.

No discussion.

Roll Call- Motion passes 4-0.

14. Discussion and Approval of Invoices/Bills

Commissioners reviewed, discussed and approved checks for invoices/bills.

15. Adjourn

MOTION *to adjourn* Made by Comm. Reidy.. Seconded by Comm. Gaskell
All in favor by ayes at 9:20 pm

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Steve Cogetella, 2 South River Street would like to know the actuarial percentage that was funded to the Pension Plan. He would also like to know who the fiduciary is, the one making sure the Plan is funded. I would also like to know who the fudiciary is on part of the Union. If they don't have one, they need one because these decisions with the fund not being funded, or funded improperly, they are participants of the plan and should have every right to know the status of this plan.

Comm. Reidy and Comm. Stone responded that this is already being looked into.

13. Approval of Minutes from March 11 regular meeting, March 18 special meeting, March 19 special meeting and March 25 special meeting.

MOTION *to approve minutes of the March 11 regular meeting, March 18 special meeting, March 19 special meeting, and March 25 special meeting.*

Made by Comm. Gaskell, seconded by Comm. Reidy.

No discussion.

Roll Call- Motion passes 4-0.

14. Discussion and Approval of Invoices/Bills

Commissioners reviewed, discussed and approved checks for invoices/bills.

15. Adjourn

MOTION *to adjourn* Made by Comm. Reidy.. Seconded by Comm. Gaskell
All in favor by ayes at 9:20 pm

Enfield Public Safety Communications Center
YEARLY TALLY for FIRE DISTRICTS
For The Period 01-JAN-14 to 31-DEC-14

Description =====	EFD =====	TFD =====	HFD =====	NTF =====	SPF =====	Total =====
Assist Police Dept	33	26	13	22	8	102
EMS Assist	713	1,029	433	220	124	2,519
Fire Alarm	85	145	38	40	26	334
Fire Call	91	89	52	40	20	292
Hazmat Incident	91	96	43	33	22	285
Lifestar Landing	0	0	1	1	0	2
Mutual Aid	107	110	69	82	87	455
Rescue Call	15	8	2	0	1	26
Service Call	213	171	108	106	56	654
TOTAL	1,348	1,674	759	544	344	4,669

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Enfield Public Safety Communications Center
YEARLY ANALYSIS of RESPONSE TIMES by FIRE DISTRICT
FOR FIRE CALLS AND RESCUE CALLS
For The Period 01-JAN-14 to 31-DEC-14

District	# Calls	Avg. Response Time	Avg. Time On Incident
=====	=====	=====	=====
EFD	106	5.1 MINUTES	26.5 MINUTES
TFD	97	3.4 MINUTES	25.7 MINUTES
HFD	54	5.1 MINUTES	50.5 MINUTES
NTFD	40	4.5 MINUTES	27.1 MINUTES
SPFD	21	7.4 MINUTES	39.3 MINUTES

OVERALL TOTALS:

Number of calls in time period:	318
Average response time for all calls:	4.7 MINUTES
Average total time for all calls:	31.3 MINUTES

Enfield Public Safety Communications Center
 YEARLY ANALYSIS of FIRE INCIDENTS by TIME OF DAY
 For The Period 01-JAN-14 to 31-DEC-14

Time	EFD	TFD	HFD	NTF	SFD	Total
=====	=====	=====	=====	=====	=====	=====
0000	14	41	3	5	4	67
0100	9	20	6	7	2	44
0200	13	18	3	9	6	49
0300	9	17	6	12	4	48
0400	11	12	6	6	8	43
0500	16	15	10	7	4	52
0600	17	24	10	7	5	63
0700	62	46	18	13	12	151
0800	85	61	53	34	19	252
0900	94	77	59	41	28	299
1000	110	110	69	30	30	349
1100	98	114	66	39	22	339
1200	120	124	51	47	18	360
1300	107	141	54	39	27	368
1400	101	125	65	34	22	347
1500	116	113	51	27	15	322
1600	73	90	44	35	10	252
1700	63	118	41	27	24	273
1800	40	108	29	28	9	214
1900	55	88	30	27	24	224
2000	38	72	34	25	18	187
2100	33	57	25	24	14	153
2200	38	48	11	10	15	122
2300	26	36	15	11	4	92
TOTAL	1,348	1,675	759	544	344	4,670

Enfield Public Safety Communications Center
 YEARLY ANALYSIS of FIRE SERVICE CALLS BY DAY OF WEEK
 For The Period 01-JAN-14 to 31-DEC-14

Description	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
=====	=====	=====	=====	=====	=====	=====	=====	=====
DISTRICT 01								

Assist Police Dept	4	6	5	9	5	3	1	33
EMS Assist	80	101	93	87	103	127	122	713
Fire Alarm	10	10	17	13	10	12	13	85
Fire Call	13	15	16	10	16	13	8	91
Hazmat Incident	7	20	15	10	15	10	14	91
Mutual Aid	10	20	17	16	17	13	14	107
Rescue Call	1	3	2	1	2	0	6	15
Service Call	33	18	38	24	24	38	38	213
-----	-----	-----	-----	-----	-----	-----	-----	-----
	158	193	203	170	192	216	216	1,348
DISTRICT 02								

Assist Police Dept	4	5	6	1	1	6	3	26
EMS Assist	117	155	174	153	154	148	128	1,029
Fire Alarm	26	17	21	17	23	19	22	145
Fire Call	11	16	11	16	10	14	11	89
Hazmat Incident	13	15	13	14	11	18	12	96
Mutual Aid	15	12	17	15	16	16	19	110
Rescue Call	1	0	3	1	1	0	2	8
Service Call	27	36	20	21	25	23	19	171
-----	-----	-----	-----	-----	-----	-----	-----	-----
	214	256	265	238	241	244	216	1,674
DISTRICT 03								

Assist Police Dept	1	1	3	3	1	3	1	13
EMS Assist	40	64	66	58	75	72	58	433
Fire Alarm	9	4	2	10	5	6	2	38
Fire Call	4	9	9	6	12	5	7	52
Hazmat Incident	2	12	3	6	5	11	4	43
Lifestar Landing	0	0	0	1	0	0	0	1
Mutual Aid	10	13	8	12	11	6	9	69
Rescue Call	1	0	0	0	1	0	0	2
Service Call	17	15	18	16	13	16	13	108
-----	-----	-----	-----	-----	-----	-----	-----	-----
	84	118	109	112	123	119	94	759

Enfield Public Safety Communications Center
 YEARLY ANALYSIS of FIRE SERVICE CALLS BY DAY OF WEEK
 For The Period 01-JAN-14 to 31-DEC-14

Description	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
=====	=====	=====	=====	=====	=====	=====	=====	=====
DISTRICT 04								

Assist Police Dept	1	1	1	6	2	5	6	22
EMS Assist	10	34	32	33	36	46	29	220
Fire Alarm	5	7	6	10	2	5	5	40
Fire Call	5	5	6	6	7	5	6	40
Hazmat Incident	4	5	4	3	6	7	4	33
Lifestar Landing	0	1	0	0	0	0	0	1
Mutual Aid	12	11	9	14	18	9	9	82
Service Call	15	18	21	8	18	12	14	106
	-----	-----	-----	-----	-----	-----	-----	-----
	52	82	79	80	89	89	73	544
DISTRICT 05								

Assist Police Dept	1	2	3	0	1	0	1	8
EMS Assist	3	20	16	18	22	29	16	124
Fire Alarm	4	3	4	1	1	6	7	26
Fire Call	5	0	2	5	2	5	1	20
Hazmat Incident	3	1	1	5	2	3	7	22
Mutual Aid	13	10	9	15	20	7	13	87
Rescue Call	1	0	0	0	0	0	0	1
Service Call	7	9	7	12	8	6	7	56
	-----	-----	-----	-----	-----	-----	-----	-----
	37	45	42	56	56	56	52	344
*** GRAND TOTAL ***								
	-----	-----	-----	-----	-----	-----	-----	-----
	545	694	698	656	701	724	651	4,669

Enfield Public Safety Communications Center
 YEARLY ANALYSIS for FIRE INCIDENTS by HOUR-OF-DAY
 For The Period 01-JAN-14 to 31-DEC-14

Time ====	APOL =====	BOMB =====	EMSA =====	FART =====	FIRE =====	HAZM =====	LIFE =====	MUTU =====	RESC =====	SERV =====	TOTALS =====
0000	2	0	24	11	6	4	0	14	0	6	67
0100	0	0	18	5	6	5	0	4	0	6	44
0200	1	0	19	7	4	4	0	7	0	7	49
0300	1	0	10	8	4	4	0	16	0	5	48
0400	0	0	11	8	3	1	0	17	0	3	43
0500	2	0	17	10	5	3	0	10	0	5	52
0600	2	0	27	8	4	8	0	7	0	7	63
0700	4	0	82	10	10	15	0	15	2	12	150
0800	6	0	141	24	10	13	0	24	1	33	252
0900	7	0	198	14	15	15	1	20	1	28	299
1000	11	0	211	21	13	12	0	34	1	46	349
1100	5	0	221	20	10	13	0	13	0	57	339
1200	5	0	223	26	18	13	0	32	3	40	360
1300	10	0	207	19	17	26	0	28	2	59	368
1400	7	0	182	20	20	19	0	40	3	56	347
1500	7	0	180	21	27	21	0	25	3	38	322
1600	5	0	138	18	15	13	1	18	0	44	252
1700	3	0	107	17	34	28	0	36	3	45	273
1800	5	0	101	16	18	22	0	6	1	45	214
1900	7	0	101	11	22	15	0	33	2	33	224
2000	4	0	99	16	10	11	0	18	3	26	187
2100	6	0	82	10	11	9	0	13	0	22	153
2200	1	0	72	7	7	6	0	14	1	14	122
2300	1	0	48	7	3	5	0	11	0	17	92
TOTAL	102	0	2,519	334	292	285	2	455	26	654	4,669

Enfield Public Safety Communication Center
DISPATCH ANALYSIS BY DISTRICT
FOR EMERGENCY MEDICAL SERVICE ASSISTS * EMSA *
For The Period 01-JAN-14 to 31-DEC-14

District =====	# Calls =====	Avg. Response Time =====	Avg. Time On Incident =====
EFD	713	5.0 MINUTES	18.3 MINUTES
TFD	1,028	5.3 MINUTES	17.2 MINUTES
HFD	430	4.4 MINUTES	20.8 MINUTES
NTF	220	4.4 MINUTES	20.1 MINUTES
SPF	122	5.5 MINUTES	22.6 MINUTES

OVERALL TOTALS:

Number of calls in time period:	2,513
Average response time for all calls:	5.0 MINUTES
Average total time for all calls:	18.6 MINUTES

Estimated Monthly Expenses

	April	May	June	July	August
H & H payments	5,789.31	9,648.85	7,719.08	9,648.85	3,859.54
Medical Insur. - Retirees	-	3,956.15	3,956.15	3,956.15	4,430.35
Dental Insur. - Retirees	356.83	356.83	356.83	356.83	356.83
Payroll - Regular	55,000.00	165,000.00	110,000.00	122,000.00	61,000.00
Payroll - Overtime	3,617.22	10,851.66	7,234.44	7,342.96	3,671.48
Payroll - FLA	25.00	25.00	25.00	25.00	25.00
SS/Medicare	4,486.12	13,454.56	8,970.35	9,896.65	4,949.28
Medical Insur. - EEs	-	21,102.20	21,102.20	21,102.20	23,368.99
Dental Insur. - EEs	2,406.45	2,406.45	2,406.45	2,406.45	2,406.45
Life & Disability Insur.	1,150.02	1,150.02	1,150.02	1,150.02	1,150.02
Gasoline	392.22	392.22	392.22	392.22	392.22
Diesel	898.42	898.42	898.42	898.42	898.42
Station Vehicle Equipment	2,201.96	2,201.96	2,201.96	2,201.96	2,201.96
Station Vehicle Maint.	3,263.64	3,263.64	3,263.64	3,263.64	3,263.64
HQ Maintenance	223.55	223.55	223.55	223.55	223.55
Station Supplies	415.71	415.71	415.71	415.71	415.71
Office Supplies	160.90	160.90	160.90	160.90	160.90
Clothing	1,059.02	1,059.02		1,059.02	1,059.02
Training	553.77	553.77	553.77	553.77	553.77
Other Expenses	613.39	613.39	613.39	613.39	613.39
Heat - old station	1,105.75	1,105.75	1,105.75	1,105.75	1,105.75
Heat - new station	749.77	749.77	749.77	749.77	749.77
Electricity - old station	1,082.68	1,082.68	1,082.68	1,082.68	1,082.68
Electricity - new station	1,266.40	1,266.40	1,266.40	1,266.40	1,266.40
Telephone - old station	133.35	133.35	133.35	133.35	133.35
Telephone - new station	141.77	141.77	141.77	141.77	141.77
Mobile Phones	211.86	211.86	211.86	211.86	211.86
Krystal Kleer	60.00	60.00	60.00	60.00	60.00
Wells Fargo - new copier	277.00	277.00	277.00	277.00	277.00
A&A Office Syst. - FM copier	248.77	248.77	248.77	248.77	248.77

Hydrants Maint.		3,578.38		3,578.38		3,578.38		3,578.38		3,578.38
Payroll Fees		185.94		457.82		321.88		343.63		164.19
Legal Fees		5,449.06		5,449.06		5,449.06		5,449.06		5,449.06
CIRMA - add'l PR premium		6,096.60		6,096.60		6,096.60		6,096.60		6,096.60
Property Insur.				537.00						537.00
Auditor's Fees		1,879.50								
Water - old station				359.11						
Water - sewer - old station						61.01				
Water - new station				105.21						105.21
Water - sewer - new station		16.95						16.95		
Alarms & Communicat.										104.85
Mills Stipulation						6,250.00				
Furey Stip. - permancy pmts						19,066.50				
Furey Stip. - unused sick hrs						23,474.00				
Commun. Center Fee 13-14		16,103.00								
Commun. Center Fee 14-15										16,103.00
Training Center		5,000.00								
Enf. Fire Chief Assn. Dues		10,600.00								
EMT						13,000.00				
Totals		136,800.31		259,594.83		254,218.86		208,429.66		152,416.16

Total of expenses April - July: 859,043.66

Expenses that must be paid in August: 101,443.83

Total Expenses: 960,487.49

Funds Remaining

Checking	22,254.98
Municipal Investment	1,036,044.49
Total	1,058,299.47

Difference of: 97,811.98